



കേന്ദ്രീയ വിദ്യാലയം, കൊല്ലം
केन्द्रीय विद्यालय, कोल्लम
KENDRIYA VIDYALAYA, KOLLAM

तिरुमुल्लवारम (पोस्ट) कोल्लम ६९१०१२ Thirumullavaram P O, West Kollam 691 012
Telephone: 0474 2799494, 2799696 School Affiliation no. 900030 Station Code :628 Region 27
E-mail: kvkollam@yahoo.co.in Web: www.kvkollam.gov.in School Code :2098
(भारत सरकार मानव संसाधन विकास मंत्रालय के अधीन स्वायत्त संस्था)
(Autonomous Body under the Ministry of HRD, Govt. of India)

F NO: 31089/2017-18/KVK/

DATED: 12/01/2018

APPLICATION FOR REGISTRATION "AS APPROVED SUPPLIER"

The Kendriya Vidyalaya Sangathan (KVS), a centrally funded Autonomous Body, is a Society registered under Societies' Registration Act, 1860. The Sangathan administers the Scheme of Kendriya Vidyalayas set up for imparting education to the children of transferable Central Govt. Employees among others. Kendriya Vidyalaya Kollam is one of the Vidyalaya units of Kendriya Vidyalaya Sangathan situated at Thirumullavaram PO, Kollam.

Applications are invited by Kendriya Vidyalaya Kollam, Thirumullavaram PO, Kollam 691012 from the reputed firms/Service Providers of the locality for registration as approved supplier for various items subject to the terms & conditions indicated below. Last date for registration is 11.02.2018 (up to 2.00 pm).

TERMS AND CONDITIONS

- 1) Application submitted by the firm(s) in the prescribed "Application Form" for each group only will be accepted.
- 2) All pages of "Application Form" shall be signed by the authorised representative of the Firm.
- 3) KV Kollam reserves the right to reject any application.
- 4) Suppliers will be registered against each group to facilitate sending enquiries only to those suppliers registered in a particular Group for which the procurement is intended to be made.
- 5) Those shortlisted as "Approved Supplier" will be kept valid for a period of 01 year for procurement through limited tender enquiry only. They are also ordinarily exempted from furnishing Bid Security along with their bids. The registered suppliers are liable to be removed from the list of approved suppliers if they fail to abide by the terms and conditions of the registration or fail to supply the goods on time or supply sub-standard goods or make any false declaration to the KVS or its constituent unit or for any ground which is the opinion of the purchase authority is not in public interest.
- 6) Prescribed "Application Form" may be obtained from the Vidyalaya website <http://kvkollam.gov.in>
- 7) In case of Accredited Agents and Authorised Dealers/Stockiest, satisfactory evidence from their Principal Manufacturers shall be submitted along with the completed application form.

Kollam

(SREEKUMAR M N)

12.01.2018

PRINCIPAL

APPLICATION FOR REGISTRATION "AS APPROVED SUPPLIER

1	NAME OF THE ORGANISATION: ADDRESS : DATE OF COMMENCEMENT : TELEPHONE NOS. : FAX NOS : WEB SITE : (ENCLOSE PROOF OF COMMENCEMENT AND LOCATION OF COMPANY)		
2	TWO CONTACT PERSONS : <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; vertical-align: top;"> 1) NAME: DESIGNATION: E-MAIL: TEL.NO.: MOBILE NO. </td> <td style="width: 50%; vertical-align: top;"> 2) NAME: DESIGNATION: E-MAIL: TEL.NO.: MOBILE NO. </td> </tr> </table>	1) NAME: DESIGNATION: E-MAIL: TEL.NO.: MOBILE NO.	2) NAME: DESIGNATION: E-MAIL: TEL.NO.: MOBILE NO.
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3	TYPE OF ORGANISATION <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; vertical-align: top;"> GOVT. UNDERTAKING PROPRIETORY PRIVATE LIMITED TRADER </td> <td style="width: 50%; vertical-align: top;"> PARTNERSHIP PUBLIC LIMITED AUTHORISED DEALER </td> </tr> </table> (NOTE : PLEASE TICK WHICHEVER IS APPLICABLE AND ENCLOSE DOCUMENTRY EVIDENCE)	GOVT. UNDERTAKING PROPRIETORY PRIVATE LIMITED TRADER	PARTNERSHIP PUBLIC LIMITED AUTHORISED DEALER
GOVT. UNDERTAKING PROPRIETORY PRIVATE LIMITED TRADER	PARTNERSHIP PUBLIC LIMITED AUTHORISED DEALER		
4	GROUP CODE APPLIED FOR : DESCRIPTION OF GROUP CODE : (NOTE : PLEASE SELECT ONLY ONE GROUP CODE FROM THE LIST)		
5	REGISTRATION NOS. : i) NSIC OR SSI: ii) GST NO. : iii) SERVICE TAX REGN No : iv) INCOME TAX PAN NO. : v) EPF REGN. No. vi) ESI REGN No. (LATEST CERTIFICATES TO BE ENCLOSED)		
6	ANNUAL FINANCIAL TURNOVER FOR LAST THREE YEARS: 1) FINANCIAL YEAR _____ TURNOVER IN Rs. _____ 2) FINANCIAL YEAR _____ TURNOVER IN Rs. _____ 3) FINANCIAL YEAR _____ TURNOVER IN Rs. _____ (NOTE: ENCLOSE COPIES OF AUDITED BALANCE SHEETS and P&L ACCOUNTS)		
7	ACTIVITIES (LIST THE ACTIVITIES & ENCLOSE COPY OF LICENSE)		

8	LIST OF CLIENTS WITH CONTACT DETAILS WITH WHOM THE FIRM HAD SATISFACTORILY EXECUTED PURCHASE ORDERS
9	KVs/GOVT OFFICES/ PSUs WITH WHOM THE FIRM IS/WAS REGISTERED AS AN APPROVED SUPPLIER
10	MANUFACTURING CAPABILITY (if manufacturer)
11	DESCRIPTION OF QUALITY CONTROL SYSTEM AVAILABLE
12	BRIEF DESCRIPTION OF AFTER SALES SERVICE AVAILABLE.
13	<p style="text-align: center;">DECLARATION</p> <p>I/WE HEREBY DECLARE THAT THE INFORMATION FURNISHED ABOVE IS TRUE TO THE BEST OF MY/OUR KNOWLEDGE AND BELIEF. I/WE UNDERTAKE TO INFORM KV CHENNEERKARA AT THE EARLIEST OF ANY CHANGE IN THE DETAILS MENTIONED ABOVE.</p> <p style="text-align: right;">SIGNATURE WITH DATE NAME & DESIGNATION OF THE AUTHORISED REPRESENTATIVE OF THE FIRM</p> <p>SEAL OF THE FIRM/COMPANY</p>

Group Code	Article/Service Group Description
1	Furniture(Wood and Steel
2	Laboratory Equipment, Consumables
3	Computer Accessories, UPS, Batteries, Computer Stationery, Toner, Antivirus, Softwares
4	Audio Visual Aids, PA Systems Suppliers, Audio Visual Aids, PA Systems Hire services
5	Office Stationery, Examination Stationery,
6	Sports Equipment, Sports Consumables, Jerseys, Shoes etc
7	Teaching Aids, Teaching-Learning Materials
8	Display Boards, Flex Printing, Glow Sign Boards
9	Transport services (Hire)
10	Printing of registers, Question Papers, Answer Booklets, Magazine, Handbook, Newsletter etc. Photocopying, Photocopier hire services, Binding, Spiral Binding, Lamination, Bar-coded ID Cards
11	AMC of Computers, Digital Printers, Interactive Projector, UPS, Digital Visualiser, Interactive Pad,
12	Electrical / Plumbing materials; Electrical / Plumbing maintenance visits & services, Civil maintenance works/services
13	Housekeeping, Security, Gardening, Data Entry Operation
14	Office Equipment
15	Fire Safety Systems
16	Hire of Curtains, Shamiyana, Plastic Chairs, VIP Chairs etc, Auditorium/Meeting hall hire services
17	Interior furnishing materials, Costume suppliers, Costume hire services
18	Cleaning/Sanitation/first-aid materials
19	Catering Services
20	Children's Park equipment, Play equipment
21	Water Purifiers/Coolers/Dispensers
22	Skilled and Unskilled Labour services
23	Library Books